

**Campden BRI (Chipping Campden) Limited**

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**Campden BRI (Nutfield)**

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## Job Profile

### INTERNATIONAL FOOD LAW ADVISOR (Arabic, Spanish or Scandinavian)

### Regulatory Affairs Based in Nutfield, Surrey

For enquiries concerning this job, please contact:

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Campden BRI provides scientific, technical, and legislative support to the food, drinks and allied industries worldwide. The practical application of technical excellence lies at the heart of all that we do and is supported by our industry-leading facilities, expertise and knowledge.

From analysis and testing and operational support to knowledge management, all our activities are built on an extensive programme of research and innovation steered by industry to ensure maximum commercial relevance.

We provide services to companies all along the supply chain, but offer discounts, access to expert advice and other benefits for those that come into membership. Many of our clients are major blue-chip companies and household names.

## **Locations**

The Campden BRI Group operates from three sites in the UK and a fourth in Hungary. The site in Chipping Campden employs over 300 full or part-time staff and a further 50 staff are employed at the site at Nutfield, Surrey. Our Regulatory Affairs department sits across two of our UK sites, however the international team operates from the Nutfield site and this is where the position will be based. Occasional travel to other Group sites may be required.

## **Department**

It is an exciting time to join Campden BRI as we are experiencing considerable economic success and growth, and have been actively investing millions into the staff, equipment and infrastructure at our sites. With wide support from clients in the food and drink industry around the world, and a £2.5 million membership programme supporting research and development, we are constantly improving our services, knowledge and expertise. As such, this role is an excellent opportunity to join one of the premier Food and Drink organisations.

Our commercial success has also been reflected in our Regulatory Affairs department, which is widely recognised for its expertise in the interpretation and commercial application of International and UK food law. Its reputation has grown steadily over the past decade, notably as a result of successful innovative high-profile work for the public, private and third sectors. The challenge for the department is to continue to grow, innovate and improve our regulatory services, driven by our strong team of expert staff and continuing investment from the business. This new role has become available as a result of the success of our business development activities and the need to recruit a new team member to support us delivering the work to our clients.

## **Overall purpose of position**

To provide Campden BRI members and clients with authoritative services in the areas of regulatory affairs.

## **Duties and responsibilities:**

- To work with the whole Regulatory Affairs department to provide support for both the food and drinks industry, particularly international work.
- To maintain and extend a high level of awareness of current global food legislation, related issues and likely developments.
- To answer questions from members, other clients and colleagues on the content, application and interpretation of the above.
- To contribute to scheduled Campden BRI legislation courses.
- To develop and contribute to RA publications and events.
- To initiate new business and deliver contract services on time and within budget.
- To contribute to the development and delivery of research projects.

- To recommend and implement change in services, products and systems.
- To develop self to enhance performance and professionalism.
- To undertake such other duties as may, from time to time, reasonably be required by the Regulatory Affairs Manager.
- To create, maintain and enhance effective working relationships.

### **Qualifications and competencies**

- Graduate level qualification(s) in science, law or related subjects or the equivalent experience.
- At least 3 years' experience / knowledge of food law acquired in a commercial, enforcement or policy setting. Senior level.
- Well-developed communication skills – upwards, downwards and outwards.
- **Language skills essential** – Arabic, Spanish or Scandinavian preferred.
- Skilled report writing and presentation skills.
- Good communicator with proven client skills.

### **Key skills**

#### **Communications**

Clearly explains complex legal provisions, concepts and developments.

Provides extensive, individually-tailored written and verbal information and advice.

Periodically collates and prepares written summaries of legislation.

Regularly lectures to and trains specialist staff in food law.

Briefs sector and subject experts, notably at MIG meetings and seminars.

#### **Analytical Skills & Creativity**

Routinely and authoritatively interprets a large volume of continually-changing, complex legal and business material and its practical application in a variety of commercial settings.

#### **Management of Activities**

Coordinates the provision of a major area of the department's activities.

#### **Management of People**

Not applicable but provides professional leadership and mentoring to less experienced colleagues when in post.

#### **Management of Finance and resources**

Responsibility for income generation and/or cost control in their coordination area.

#### **Autonomy & Accountability**

Accountable for autonomous decisions made on the authoritative interpretation and provision of advice on food law.

Provides professional guidance to colleagues on these issues.

Receives limited supervision on request.

Initiates new business.

Helps clients avoid costly commercial errors and/or reputational damage.

### Working Environment

Primarily based at our Nutfield or Chipping Campden site, Surrey or Gloucestershire, but requirement for occasional travel.

Remote working from home may be considered for the right candidate.

### Pay and benefits

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|------------------------|--|
| <b>Salary:</b>         | From £23,000 to £30,000pa / £30,000 to £36K p/a, (senior level)<br>depending upon experience   |
| <b>Grade:</b>          | G3   |
| <b>Holidays:</b>       | 24 days plus statutory holidays and a holiday exchange scheme  |
| <b>Pension scheme:</b> | Campden BRI operates a pension scheme  |
| <b>Training:</b>       | Campden BRI is committed to ensure all staff receives appropriate training to support their job function and business needs.                                   |
| <b>Health:</b>         | Campden BRI also operates a ' <b>permanent health scheme</b> ' if you are unable to continue work for health reasons, and a ' <b>death in service</b> ' scheme |
| <b>Others:</b>         | Other benefits include subsidised restaurant/vending machine and parking on site.  |

### Further Information

If further information is required, please visit our website [www.campdenbri.co.uk](http://www.campdenbri.co.uk)