

Campden BRI (Chipping Campden) Limited

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Campden BRI (Nutfield)

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Job Profile

FOOD LAW ADVISER

UK/EU Harmonised Team

Regulatory Affairs Consulting Technology

For enquiries concerning this job, please contact:

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Campden BRI provides scientific, technical, and legislative support to the food, drinks and allied industries worldwide. The practical application of technical excellence lies at the heart of all that we do and is supported by our industry-leading facilities, expertise and knowledge.

From analysis and testing and operational support to knowledge management, all our activities are built on an extensive programme of research and innovation steered by industry to ensure maximum commercial relevance.

We provide services to companies all along the supply chain, but offer discounts, access to expert advice and other benefits for those that come into membership. Many of our clients are major blue-chip companies and household names.

Locations

The Campden BRI Group operates from three sites in the UK and a fourth in Hungary. The role as advertised would be based at the Chipping Campden site and may require from travel to other Group sites from time to time.

The site in Chipping Campden employs 300 full or part-time staff. A further 50 staff are employed at the site at Nutfield, Surrey and 20 staff are employed at our site in Budapest, Hungary. We also have a Consumer Test Centre in Leamington Spa.

Department

Our Regulatory Affairs group is widely recognised for its expertise in the interpretation and commercial application of International and UK food law. Its reputation has grown steadily over the past decade, notably as a result of successful innovative high-profile work for the public, private and third sectors. The challenge for the team is to continue to grow, innovate and improve our regulatory services, driven by our strong team of expert staff and continuing investment from the business. This new role has become available as a result of the success of our business development activities and the need to recruit a new team member to support us delivering the work to our clients.

Duties and responsibilities:

Overall purpose of position

To provide Campden BRI members and clients with authoritative services in the areas of regulatory affairs.

- To work with the whole Regulatory Affairs department to provide support for both the food and drinks industry
- To maintain and extend a high level of awareness of current UK and EU harmonised food legislation, related issues and likely developments.
- To answer questions from members, other clients and colleagues on the content, application and interpretation of the above.
- To direct a scheduled Campden BRI legislation course.
- To develop and contribute to Regulatory Affairs publications and events.
- To initiate new business and deliver contract services on time and within budget.
- To contribute to the development and delivery of research projects.
- To recommend and implement change in services, products and systems.
- To develop self to enhance performance and professionalism.
- To undertake such other duties as may, from time to time, reasonably be required by the UK / EU Harmonised Regulatory Affairs Manager.

Qualifications and competencies

- Graduate level qualification(s) in science, law or related subjects or the equivalent experience;
- Excellent attention to detail, experience in interrogation and interpretation of regulatory and technical documents;
- Typically, a minimum 2-3 years knowledge of food law acquired in a commercial, enforcement or policy setting;
- Food industry experience gained from a technical role with understanding of the Regulatory environment;
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- Well-developed communication skills – upwards, downwards and outwards
- Skilled report writing and presentation skills
- Good communicator with proven client skills

Key skills

Communications

Clearly explains complex legal provisions, concepts and developments.

Provides extensive, individually tailored written and verbal information and advice.

Periodically collates and prepares written summaries of legislation

Regularly lectures to and trains specialist staff in food law.

Briefs sector and subject experts, notably at Member Interest Group meetings and seminars.

To create, maintain and enhance effective working relationships.

Analytical Skills & Creativity

Routinely and authoritatively interprets a large volume of continually changing, complex legal and business material and its practical application in a variety of commercial settings.

Accountable for autonomous decisions made on the authoritative interpretation and provision of advice on food law.

Provides professional guidance to colleagues on these issues.

Receives limited supervision on request.

Initiates new business.

Helps clients avoid costly commercial errors and/or reputational damage.

Working Environment

The UK/EU Harmonised Regulatory Affairs team is primarily based at our site in Chipping Campden, Gloucestershire, subject to agreement this role could allow for an option for flexible working from home with office-based attendance when required. There is also a requirement for occasional travel between our two sites in the UK and off site to clients.

Pay and benefits

Salary:	Guide £25,000 - £36,000pa dependent upon experience. Full time 38 hrs per week; Mon- Thurs 8.45-17.15, Fridays 8.45-16.30
Grade:	G3
Holidays:	24 days plus public holidays and a buying/selling holiday scheme .
Pension scheme:	Campden BRI operates a pension scheme
Training:	Campden BRI is committed to ensure all staff receives appropriate training to support their job function and business needs.
Health:	Campden BRI operates a 'permanent health scheme' if you are unable to continue work for health reasons and a 'death in service' scheme.
Others:	Other benefits include subsidised restaurant/vending machine and parking on site.

Further Information

If further information is required, please visit our website www.campdenbri.co.uk