

Campden BRI

JOB DESCRIPTION

Name:

Department (and Section where appropriate): Food Manufacturing Technologies, Product Innovation

Grade: G2

Job Title: Product Technologist

Immediate Line Manager (Job Title): Product Development Lead

Job Purpose

To deliver food related scientific and technical projects resulting in innovative, high quality and cost-effective solutions to the food industry and internal clients.

Main Duties (including % of time spent)

- Executing technical food related projects/ research including developing new products, much of which will be practical work in our kitchen and pilot plant facilities. This is a very hands on role working as a team requiring an ability to manage your own time and meet deadlines. (50%)
- There is also a good balance of office-based activities collecting project data and interpreting results for client reports. As experience develops there will be more scope to expand the role in this area including report writing. (15%)
- Developing knowledge of a huge range of equipment to include maintenance and records (15%)
- In time, providing support to practical delivery on training courses and presentation on external/internal training courses (5%)
- Participation in department/business wide projects (5%)
- Assisting in health & safety, hygiene, good manufacturing activities (10%)

Knowledge, Skills & Experience

- A degree in Food Science & Nutrition, Food Science & Technology or equivalent.
- 1-2 years Industrial food manufacturing experience would be an advantage
- Good verbal & communication skills
- A passion in food and interest in food processing equipment
- Effective time management skills relating to effective delivery and business practices
- Full UK/EU driving license
- IT literate

KEY TASKS & RESPONSIBILITIES

Communications

- Be able to communicate externally and internally on the phone, via email and face to face meetings.
- Written communications in the form of reports and documents under the supervision of line management and others within the team.
- With training, make presentations to internal and external audiences in line with areas of expertise and competencies.
- Contribute to the delivery of training courses including practical demonstrations, role plays and presentations.

Analytical Skills & Creativity

- Able to analyse data sets and other sources of information to draw straightforward conclusions
- Ability to organise yourself to meet the project requirements and variable notice periods
- Contribute innovative approaches to experimental design and project planning activities
- Ability to deliver on a spectrum of project types, from longer term research to shorter term projects
- Adopting a can-do approach to project work

Management of Activities

- Schedule work to meet a blend of short- and long-term deadlines with the appropriate supervision.
- Ability to work on more than one project at a time over a flexible period
- Undertake practical delivery of both contract and research projects in accordance with line management requirements
- Given a clear scope, through effective time management, assure tasks are completed
- Maintenance of working area, associated equipment and course materials where appropriate to make sure project work can be completed efficiently and effectively.

Management of People

Head of Department – Section Leader - Line Manager - **Job Holder**

- No direct reports, but expected to work as part of a multidisciplinary team
- Proactive in ongoing self-performance improvement and development

Management of Finance & Resources

- Responsible for delivery of practical work in accordance with line management requirements.
- Competent in the safe use of high value facilities and equipment

Autonomy & Accountability

- Largely working under the supervision of the line manager but the job holder's autonomy will increase with time and experience as their skills develop.

Working Environment

- Primarily based at Campden BRI (Chipping Campden site) with variable requirement for travel in the UK as well as abroad. Some of these trips will involve overnight stays.
- Some of the trial work will involve factory work under supervision when appropriate
- Wearing of PPE for some tasks will be required

Other designated job roles (Please tick those applicable)

- Technical Panel Secretary
- Quality Co-ordinator
- Safety Co-ordinator
- First Aider
- First Aid Leader
- Fire Officer
- Fire Leader
- Out of Hours Service
- Software Co-ordinator
- Trained internal Auditor
- Equipment Officer
- Departmental Archivist
- Hygiene Manager
- Process Hall Manager
- Event Director
- Risk Assessor
- Biological Safety Officer
- Safety Representative
- Safety Committee Member
- Sample Receipt Steward

DSE User Yes

Manual Handler No

Signed & Dated

Job Holder Date

Line Manager Date